



Eshan College of Engineering, Mathura
Approved by AICTE, New Delhi and Affiliated to AKTU (Formerly UPTU) Lucknow
Department of Computer Science & Engineering

Minutes of Meeting (23/10/2021)

A departmental meeting was held on dated 23-10-2021 with Head of CSE Department Mr. Vyom Kulshreshtha in the presence of the following members:

1. Mr. Kuldeep singh Kuldeep Singh
2. Mr. H.K sharma H.K sharma
3. Mr. Upendra Tyagi Upendra
5. Ms. Shiva gupta Shiva
6. Ms. Priyanka Asthana Priyanka

Meeting started with greetings to all faculty members by the Head of CSE. Main agenda of the meeting was internal sessional exams of B.Tech 3rd and 4th year students to be started from 27-10-21. Following points were discussed during the meeting.

Discussion:

1. For the upcoming internal sessional exam syllabus coverage from all the faculty members has been asked.
2. Faculty members were suggested to take doubt clearing class for the students for better preparation of the sessional exam.
3. Those students who are not regular to be notified through class teachers to maintain the attendance.
4. Answer sheets of Sessional exam to be evaluated and show to students till 08-11-2021.
5. Faculty members were advised to upload attendance on the portal on regular basis.









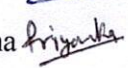
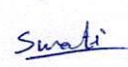

Eshan College of Engineering, Mathura

Approved by AICTE, New Delhi and Affiliated to AKTU (Formerly UPTU) Lucknow

Department of Computer Science & Engineering

Minutes of Meeting (28/07/2020)

A departmental meeting was held on dated 28-07-2020 by the Head of CSE Department Mr. Ajit Saxena in the presence of the following members:

1. Mr. Manoj Yadav 
2. Mr. Suraj Pal Singh 
3. Ms. Archana Kumari 
5. Ms. Shiva gupta 
6. Ms. Priyanka Asthana 
7. Ms. Swati Agrawal 
8. Mr. Chandrasen 

The meeting was held to for the planning of upcoming semester of B.Tech CS 3rd and 4th year. Following points were discussed during the meeting.

Points of Discussion:

1. As the odd semester 2020-21 classes will be commenced from 04-08-20, time table for the same is to be prepared by the time table coordinator Mr. Suraj Pal Singh.
2. All the faculty members are required to prepare course files as per the subjects allotted to them.
3. Lab course files to be prepared by lab incharge in consultation with concerned faculty members.
4. Lab incharge must ensure that all the machines are in working condition. Faculty members must check whether the software/tools required to perform practical are installed properly.
5. Faculty members were advised to upload attendance on the portal on regular basis.





Eshan College of Engineering, Mathura

Approved by AICTE, New Delhi and Affiliated to AKTU (Formerly UPTU) Lucknow

Department of Computer Science & Engineering

Minutes of Meeting (16/11/2019)

A departmental meeting was held on dated 16-11-2019 by the Head of CSE Department Mr. Ajit Saxena in the presence of the following members:

1. Mr. Ajay Sharma *Aj*
2. Mr. Suraj Pal Singh *Suraj*
3. Ms. Archana Kumari *A*
5. Ms. Shiva gupta *Shiva*
6. Ms. Priyanka Asthana *Priyanka*
7. Ms. Swati Agrawal *Swati*
8. Ms. Richa Kathuria *Richa*

The key agenda of the meeting was the upcoming Pre-university Examination to be held from 25-11-2019. Following points were discussed during the meeting.

Points of Discussion:

1. All the faculty members were asked about the syllabus coverage. Those faculty members whose syllabus was remaining were assigned extra lectures.
2. Those faculty members who have completed their syllabus were told to revise those topics which are important for the point of view of university examination.
3. Faculties were suggested to prepare question paper as per the university pattern.
4. Class teachers were instructed to identify those students whose performance was not satisfactory during sessional test-1 and sessional test-2. Faculty members are suggested to take remedial classes for those students.
5. Faculty members were suggested to provide question bank to the students containing important questions of respective subjects for better preparation of university examination.

